

MGPW Minutes BOD Meeting

6:00PM Wednesday, January 11, 2023

Order of Business

1. Call to order (Janene)
2. Roll Call
3. Secretary's Report (Terri)
4. Treasurer's Report (Phil)
5. Committee Reports
6. Old Business/New Business
7. General Discussion

The January 11,2023 meeting of MGPW Board of Directors was held electronically in a password protected meeting through Zoom Video Communications. President Janene Cullen opened the meeting at 6:04 PM. Present were: Janene Cullen, Terri Anderson(Secretary), Phil Peck (Treasurer), Jeanne Lamczyk (Co-Chair Education, VGMA) Leslie Paulson(Teaching Garden), Jean Meinke(Member-at-Large), Nancy Berlin(VCE Staff) and Lorraine Yake (MG Volunteer).

Secretary's Report November 9th minutes were approved.

Treasurer's Report Phil summarized the budget. Insurance for -\$1.00 per member- is due February 1st. Yearly audit procedures were discussed.

MASTER GARDNER PRINCE WILLIAM

JANUARY 9 2023

	2022 YTD			2022		
	BUDG			BUDGE		
	ACTUAL	ET	VARIANCE OVER/(UNDE R)	ACTU AL	T	VARIANCE DECREASE/(INCREA SE)
<u>RECEIPTS</u>						
DONATIONS	1,172	250	922	1,172	500	672
RESTRICTED DONATIONS						
AMAZON	95	120	(25)	95	120	(25)
PLANT SALES	10,858	7,250	3,608	10,858	8,200	2,658
COBRA SALES (NET)	506		506	506		506
TOTAL RECEIPTS	12,631	7,620	5,011	12,631	8,820	3,811
<u>DIBURSEMENTS</u>						
TEACHING GARDEN BEDS	1,263	2,690	(1,427)	1,263	3,200	(1,937)
TEACHING GARDEN SUPPLIES	1,685	1,191	494	1,685	1,025	660
TEACHING GARDEN GROUNDS	1,425	1,325	100	1,425	1,475	(50)
PORTA JOHNS (NEW)	1,234	1,365	(131)	1,234	1,450	(216)
VA SALES TAX	769	435	334	769	464	305
EDUCATION		1,000	(1,000)		1,500	(1,500)
SOCIAL		400	(400)		400	(400)
ADMIN TRAVEL		100	(100)		100	(100)
ADMIN OTHER	362	30	332	362	200	162
ADMIN SUPPLIES		75	(75)		75	(75)
ADMIN STATE CORP	35	20	15	35	35	-
ADMIN INSURANCE	200	205	(5)	200	210	(10)
ADMIN STATE REG FEES			-			-
DONATIONS	380	250	130	380	480	(100)

TOTAL DISBURSEMENTS	7,353	9,086	(1,733)	7,353	10,614	(3,261)
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		(1,466				
SURPLUS /(DEFICIT)	5,278)	6,744	5,278	(1,794)	7,072
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**PROPOSED QUARTERLY SPREAD
BUDGET 2023**

	2023 APPROVED BUDGET	QTR 1 BUDGET	QTR 2 BUDGET	QTR 3 BUDGET	QTR 4 BUDGET
<u>RECEIPTS</u>					
DONATIONS	500		200		300
RESTRICTED DONATIONS					
AMAZON	120	30	30	30	30
PLANT SALES	8,200		5,100	2,800	300
TOTAL RECEIPTS	8,820	30	5,330	2,830	630
<u>DIBURSEMENTS</u>					
TEACHING GARDEN BEDS	3,200		1,500	1,500	200
TEACHING GARDEN SUPPLIES	1,025	345	340	340	
TEACHING GARDEN GROUNDS	1,475		600	600	275
PORTA JOHNS	1,450		615	615	220
VA SALES TAX	464		288	158	18
EDUCATION	1,500		750	750	
SOCIAL	400		200	200	
ADMIN TRAVEL	100		50	50	
ADMIN OTHER	200				200
ADMIN SUPPLIES	75		25	25	25
ADMIN STATE CORP	35	35			
ADMIN INSURANCE	210	210			
DONATIONS	480				480
TOTAL DISBURSEMENTS	10,614	590	4,368	4,238	1,418
DEFICIT)	(1,794)	(560)	962	(1,408)	(788)

Educational/Social Jeanne reported the Native Snake program will be Saturday, January 21, 2023 at 10:00am at the Historic Courthouse.

The Board would like to recognize Jamie Nick for her service as Chair of the Educational Committee for 10 years. Jamie has been a MG for 30 years! Thank you, Jamie!

Teaching Garden Leslie reported MGs and Mary Beth Lerch are discussing and making plans for 4H members to help out in the Teaching Garden.

Plant sale money will provide funds for 2 MG Training scholarships.

A pruning work day will be held January 28 at the TG (Feb 4th alternate date). There will be a brief overview then participants will work in teams throughout the Garden.

March 14th the Port-a-Potty will return. March 21st (Spring Equinox) will be the first workday in the TG.

VGMA Jeanne reported registration for International MG College is open. More information will be in announcements and newsletter.

The Board approved the motion to provide MG Interns a 1 year membership (\$12.00) to VMGA.

VCE Nancy reported MG Recertification will be Tuesday, March 21st at 6:30 at the Ferlazzo Building in Woodbridge.

Old Business/New Business Volunteers for Board positions (after ReCert) and Committees

Secretary MGPW Board- Lorraine Yake

Educational//Social Committee – Jeanne Lamczyk, Betsy Garnes, Jimmie Jones

MG Training Scholarships- Jeanne Lamczyk, Krissy Aussems, Jannell Bryant

Community Garden Grants- LaShaun Murray, Chris Flench, Kate Cohen

The committees will meet May/June.

An email with volunteers and positions will be sent to MG members for the vote before ReCert.

The meeting adjourned at 7:10PM.

Submitted by Terri Anderson