

MGPW AGENDA BOD MEETING
6:00pm Wednesday, 15 May 2024
Zoom Conference Call

In Attendance:

Janene Cullen	Leslie Paulson	Jeanne Lamczyk
Robin Finehout	Harriet Carter	Phil Peck
Jimmie Jones	Susie Besecker	Valerie Huelsman
Suzanne Kinnison	Jannell Bryant	Lorraine Yake

Order of Business

1) Call to order (Janene)

- a. Next Board meeting will be in person - 10 July. Valerie/Christina – secure a room. Everyone else bring snacks

2) Secretary's Report (Lorraine Yake) Sent out the change to the minutes.

- a. Past Board meeting minutes are posted: <https://mgpw.org/our-board/>
- b. March Board meeting minutes were approved and posted.
- c. Updates were made to the table of Committee Volunteers.

MGPW Committee Members

Committee	Type	Voting Member	Alternate Voting Member	Current Member
Audit	Special			Vernelle Boykin, Allan Pearson
Communication	Standing	Robin Finehout	Susie Besecker	Webmaster/Podcast: Susie Besecker Facebook/Next Door: Robin Finehout Instagram: Missi Lackas In Season Newsletter: Krissie Aussems Teaching Garden Photography: Harriet Carter, Kim Zell, Lynne Lanier
Community/Garden Grant	Special	Kate Cohen	Chris Flench	LaShaun Murray, Kate Cohen, Chris Flench
Education/Social	Standing	Jimmie Jones	Christina Hastings	Robin Finehout, Kathy Kerhner
Fundraising	Special			
MG College Scholarship	Special			
MG Training Scholarship	Special			Jannell Bryant, Jeanne Lamczyk
Teaching Garden	Standing	Leslie Paulson	Lynne Lanier	
Teaching Bed Lead				Leslie Paulson
BBH Garden				Teri Madden, Jan Rice
Children's Garden				Lynne Lanier
Compost				Kim Zell
Cook's Garden				Amy Foelsch, Jean Meink, PamRockx, Ellen King, Jannell Bryant, Stephanie Johnson, Harriet Carter, Cathy Kubec
Deer Resistant Bed				Leslie Paulson
Drought Tolerant Bed				Linda Ligon, Moria Suter, Nd Yvonne Reid
Fairy Garden				Jeanne Lamczyk
Four Seasons				Patti Slaughter, Martha Grover, & Kim Gates (Jean B./Advisor)
Fragrance Garden				Ruth Johnson
Her Garden				Cheryl Ayres
Mailbox				Lynne Lanier
Memorial Garden				Jean Meink, Amye Foelsch
Natives				Kim Zell, Jannell Bryant, Phil Peck, Gloria Larsen and David Fuller
Red, Wite and Blue				Maritza Neuman and Lorraine Yake
Rock Garden				Spencer Williams
Shrub Bed				Ruth Johnston
Silver				Jeanne Lamczyk
Study in Pink and Blue				Jeanne Lamczyk
White Garden				Nancy Hanrahan
Woodland Garden				Harriet Carter and Yvonne Reid
Zen Garden				Sally Peterson
Integrated Pest Management Advisor				Thomas Bolles
Purchase Reimbursement Manager				Spencer Williams, Christina
Plant Sale Committee Leads				Harriet Carter, Jeanne Lamczyk, Jannell Bryant, Yvonne Reid, Lorraine Yake, Kate Cohen, Joanne Cashwell
Intern Coordination Leads				Sally Peterson/Tuesday Patti Slaughter Yvonne Reid/Thursday
Equipment Manager				Allan Pearson
Mowing and Compost Lead				Spencer Williams
Garden Tours Manager				Sally Peterson and Jan Rice
Reimbursement Manager/Spreadsheet Keeper				Christina Hastings (MG) and Spencer Williams
Monastery Relations Lead				Leslie Paulson
Chiefs or Kindness/Arbiters				Valerie and Thomas

3) Treasurer's Report/Budget (Phil)

**MGPW
STATEMENT OF POSITION
as of MAY 10, 2024**

ASSETS

PNC

OPERATING CASH	18,784
MONEY MARKET	12,500
TOTAL PNC	<u>31,284</u>

VTF

MGPW FUNDS	2,383
RISCHELL MG COLLEGE SCHOLARSHIP	213
POWERS MG TRAINING SCHOLARSHIP	58
TOTAL VTF	<u>2,654</u>

TOTAL ASSETS

33,938

LIABILITIES

TRADE

475

NETWORTH

UNRESTRICTED	32,192
RESTRICTED	1,271

TOTAL NET WORTH 33,463

TOTAL LIAB AND NET WORTH 33,938

**MASTER GARDNER PRINCE WILLIAM
ACTUAL VS BUDGET
MAY 10 2024**

	QTR 1 AND 2			QTR 3	QTR 4	TOTAL 2024		
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
<u>RECEIPTS</u>								
DONATIONS	300	225	75		275	300	500	(200)
TRANSFER VT		750	(750)				750	(750)
RESTRICTED DONATIONS								
PLANT SALES	6,382	5,500	882	3,500	500	6,382	9,500	(3,118)
TOTAL RECEIPTS	6,682	6,475	207	3,500	775	6,682	10,750	(4,068)
<u>DIBURSEMENTS</u>								
TEACHING GARDEN BEDS	58	1,776	1,718	1,777		58	3,553	3,495
TEACHING GARDEN SUPPLIES	749	740	(9)	740		749	1,480	731
TEACHING GARDEN GROUNDS	248	500	252	500	486	248	1,486	1,238
PORTA JOHNS	391	600	209	574	390	391	1,564	1,173
VA SALES TAX	45	325	280	225	25	45	575	530
EDUCATION	700	750	50	500	250	700	1,500	800
SOCIAL		200	200	200			400	400
ADMIN TRAVEL		50	50	50			100	100
ADMIN OTHER		150	150	150			300	300
ADMIN SUPPLIES		25	25				25	25
ADMIN STATE CORP	25	40	15			25	40	15
ADMIN INSURANCE	205	210	5			205	210	5
VGMA DUES		216	216				216	216
GRANTS		500	500				500	500
SCHOLARSHIP		250	250				250	250
TOTAL DISBURSEMENTS	2,421	6,332	3,911	4,716	1,151	2,421	12,199	9,778
SURPLUS /(DEFICIT)	4,261	143	4,118	(1,216)	(376)	4,261	(1,449)	5,710

The Treasurer’s report is as of MAY 10TH with 45 days left until the end of the QUARTER. As of this the date of this report the following finances are: Proceeds from the \$5,500 Plant Sale. Additional amounts to be added include \$794; \$216 owed by Stephanie. Jeanne also has additional \$173 in cash and checks. Expenses this reporting period include \$200 to fix the lawnmower, Harriett has printer invoice to turn in. Lorraine has \$114 for labels. Budget is in good shape with funds and generally the budget has a \$4,000 balance at the end of the year. There is approximately \$400 left for the Social Committee balance.

4) Member-at-Large – Harriet Carter

Harriet contacted Karen Russel and she will contact other inactive members. To help Harriet make contact to inactive Master Gardeners, Harriet needs access to the members spreadsheet and their

activity. She is looking for Master Gardeners who have dropped out plus long term and short term Inactive members.

Harriet has a verbal from the monastery regarding the Little Library. Status of building the little library. Jimmie says that they have started building it and will take pictures. Should get something in writing from Sister Andrea before putting it up.

5) Committee Reports:

a. Education/Social Committee (Christina Hastings, Robin Finehout)

i. Update on Events

1. Cancelling the potluck and reschedule on the 25th? Cancellation will go out in Better Impact.
2. Green Springs rescheduled for the fall.
3. Cancel the Louis Genter tour because of the logistics.
4. Robin Finehout needs help for the Education Committee.
5. Other events under consideration include Cedar Run, Hikes, etc.

- ii. Brag Board must be submitted by the 30th. Submitted to Master Gardening College and will be on the platform for everyone to look. Will give people an idea of what Master Gardeners are doing. Susie Besecker is preparing the Brag Board which is due on May 30th.

b. Communication Committee (Missi, Robin)

- i. Harriet and Robin – Update on Free Library. We would like to propose a Free Little Library located at the Teaching Garden. Harriet has secured permission from the Monastery, and we would like to take the next step in proposing it to the Board for funding. She is working on getting an estimate.
- ii. Poster Board for MG College – due 30 May

c. Teaching Garden (Leslie)

- i. Plant sale went well. Lots of people. Put something on the Plant Sale page. Also on social media to include the sale of herbs, vegetables, etc. Donations are welcomed.

- d. VMGA (Jeanne, Leslie)
 - i. Intern VMGA is looking to increase membership the next meeting is June 15th in Gloster, VA. Jeanne is the VP elect. The News Letter is coming out this week and loaded to their website.
 - ii. Leslie requests the Board pay for VMGA membership for all interns. Cost is \$324. Leslie correction: 26 interns at \$312 cost. Motion voted to approve paying for the membership for one year.
- e. VCE (Valerie, Thomas, Elesha)
 - i. Any loaned out Best Lawns equipment needs to be returned to the Office.
 - ii. There are more VCE opportunities and they also have a tree steward program.
 - iii. The seed library with PW soil conservation will start in the Fall at 3 libraries and will be in need of seeds. Most organizations get seed companies to donate seeds. Master Gardeners will keep stock and provide education. Next meeting is a week, the Tuesday after Memorial day in the Office.
 - iv. Looking into a Water Steward program. If we do this, then MGPW will need to provide 20 hours of training for the program.
- f. Should the Diversity Committee be classified a Special Committee or a Standing Committee? A Standing Committee has defined tasks that need to be accomplished year-round. To make this change, we need to amend the MGPW Standing Rules and then vote which requires a paragraph added to either section 9 or 10 to describe the function and responsibilities of the Diversity Committee.
 - i. Also – we need to update our Bylaws – which can only be approved at the next annual meeting. Currently our Bylaws only list 3 Standing committees (Social, Education, & Fundraising) and we currently have 5 (Social, Education, Fundraising, Teaching Garden, & Communications). Diversity would be the 6th. Possibly we should not list the specific committees in the Bylaws and defer to the MGPW Standing Rules?
 - ii. Thomas needs to be contacted regarding updating the Standing Rules. Janene Cullen will be sending out the issues with the By Laws.

6) Other Reports

- a. Personnel Changes – approved at Recert
 - i. Jimmie Jones – President Elect

- ii. Harriet Carter – Member at Large

7) Old business/New business –

- a. Community Garden Grant. A notice needs to be sent out to the community? Already have some organizations interested. Kim Gates and Joye Blanchet, Janene Lamczyk are interested in this project.
 - i. Rebecca Arvin-Colon is our first volunteer for the Grant Committee. Need 2 more.
 - ii. Stephanie Johnson and Jimmy Jones will present a proposal to increase the amount of the Community Garden Grant. Increase to \$5,000 for 2024.
 - iii. Discussion on the Grant include the following: At the Diversity Committee meeting discussed offering smaller Grants for individuals. These funds will be for a community garden grant. (This is not for an individual. They need to be a willing partner so there is Buy – In to the program.) Program needs to be revamped: 3 groups applied last year, underserved communities have never been a priority. Individuals may have difficulty coming up with funds for the match. What is an organization School, Religious Group, or Group of people, etc. Just need a group that has a project.
 - iv. More detailed discussion continued: the challenges to giving a grant to individuals. There is concern that such individual grants would be disadvantageous to Master Gardener volunteers. There is also concern that MG's could lose their tax exempt status. And the guidelines need to be up edited. Further discussion on the matter is needed to include research on how other groups manage this.
- b. Janene sent out a draft MGPW Board Calendar on 27 April.
 - i. Everyone provide updates to the calendar Look at the calendar and make changes as necessary. Edit the calendar. Fix changes so that Janene Cullen can see the changes. Special Committees should have a start and an end time.

8) General discussion (All)

We are still in the running to get a Moon Tree. Line to Spring and Fall Planting. Will be on the monastery property.

9) There were no additional comments from other Association members

10) Adjournment – 7:35PM Next meeting