

MGPW AGENDA BOD MEETING MINUTES

6:00pm Wednesday, 10 July 2024

In Person Meeting

IN ATTENDEES:

Janene Cullen
Robin Finehout
Stephanie Johnson
Leslie Paulson
Phil Peck

Phil Peck
Jannell Bryant
Christina Hastings
Thomas Bolles
Jimmie Jones

Valerie Huelsman
Latifah Omar
Jeanne Lamczyk
Susie Besecker

Order of Business

1) Call to order (Janene)

2) Presentation of 2023 Milestone Awards – Thomas recognized recipients

- a. Janell 4,000 hours
- b. Susie 500 hours
- c. Janene 3,000 hours
- d. Janene 6,000 hours.

3) Secretary's Report (Lorraine Yake)

- a. Past Board meeting minutes were approved and are posted: <https://mgpw.org/our-board/>
- b. Approved minutes of May Board meeting
- c. The table of committee volunteers was updated and included in the May minutes.

4) Treasurer's Report/Budget (Phil)

MGPW STATEMENT OF POSTION as of JULY 8, 2024			
ASSETS		LIABILITIES	
PNC		TRADE	
OPERATING CASH	21,947		
MONEY MARKET	12,500		
TOTAL PNC	<u>34,447</u>		
VTF		NETWORK	
MGPW FUNDS	2,383	UNRESTRICTED	35,830
RISCHELL MG COLLEGE SCHOLARSHIP	213	RESTRICTED	1,271
POWERS MG TRAINING SCHOLARSHIP	58		
TOTAL VTF	<u>2,654</u>	TOTAL NET WORTH	<u>37,101</u>
TOTAL ASSETS	<u><u>37,101</u></u>	TOTAL LIAB AND NET WORTH	<u><u>37,101</u></u>

MASTER GARDNER PRINCE WILLIAM ACTUAL VS BUDGET JULY 8 2024								
	QTR 1 AND 2			QTR 3	QTR 4	TOTAL 2024		
	ACTUAL	BUDGET	VARIANCE	BUDGET	BUDGET	ACTUAL	BUDGET	VARIANCE
RECEIPTS								
DONATIONS	320	225	95		275	320	500	(180)
TRANSFER VT		750	(750)				750	(750)
RESTRICTED DONATIONS								
PLANT SALES	6,940	5,500	1,440	3,500	500	6,940	9,500	(2,560)
TOTAL RECEIPTS	<u>7,260</u>	<u>6,475</u>	<u>785</u>	<u>3,500</u>	<u>775</u>	<u>7,260</u>	<u>10,750</u>	<u>(3,490)</u>
DIBURSEMENTS								
TEACHING GARDEN BEDS	697	1,776	1,079	1,777		697	3,553	2,856
TEACHING GARDEN SUPPLIES	1,524	740	(784)	740		1,524	1,480	(44)
TEACHING GARDEN GROUNDS	670	500	(170)	500	486	670	1,486	816
PORTA JOHNS	782	600	(182)	574	390	782	1,564	782
VA SALES TAX	385	325	(60)	225	25	385	575	190
EDUCATION	700	750	50	500	250	700	1,500	800
SOCIAL		200	200	200			400	400
ADMIN TRAVEL		50	50	50			100	100
ADMIN OTHER		150	150	150			300	300
ADMIN SUPPLIES		25	25				25	25
ADMIN STATE CORP	25	40	15			25	40	15
ADMIN INSURANCE	205	210	5			205	210	5
VGMA DUES	390	216	(174)			390	216	(174)
GRANTS		500	500				500	500
SCHOLARSHIP		250	250				250	250
TOTAL DISBURSEMENTS	<u>5,378</u>	<u>6,332</u>	<u>954</u>	<u>4,716</u>	<u>1,151</u>	<u>5,378</u>	<u>12,199</u>	<u>6,821</u>
SURPLUS /(DEFICIT)	<u>1,882</u>	<u>143</u>	<u>1,739</u>	<u>(1,216)</u>	<u>(376)</u>	<u>1,882</u>	<u>(1,449)</u>	<u>3,331</u>

Phil reported that we are halfway through the fiscal year and the budget is in good shape and the Spring Plant Sale is a large contributor to that. The current cash position is \$37,101 of which \$35,830 is unrestricted. A motion was made to combine the two foundation accounts: Ed Rishell and Rob Powers funds are to be merged.

5) Member-at-Large – Harriet Carter

6) Committee Reports:

a. Education/Social (Christina Hastings, Robin Finehout)

- i. Evite for the Farm tour was sent out for July 27th. Cash is required to order a sandwich.
- ii. Kathy Kershner - working with SERVE (Food Bank)
- iii. The schedule is being rearranged and Potluck in the garden is not yet scheduled.
- iv. Activity suggestion from the floor was a Longwood Garden tour. Charter a tour bus for transportation. If MGPW signs a contract, then MGPW does not need to go through VA Tech. Need to determine if we can get a group rate for Longwood Gardens. Suggest that the Board pay for the bus and the attendees pay for the ticket.

b. Communication Committee Missi, (Robin)

Problem with incorrect activity on our Facebook Page. Robin is working on fixing the problem. The problem is that we have strange followers from Indonesia and Russia. Also problems with hackers selling or trying to sell Thomas's presentations. Currently monitoring Facebook and the Webpage.

The volunteer to write the Blogs dropped out. Krissy Aussems is doing the newsletter. Should have come out in June. Request that Krissy be contacted on newsletter status. Krissy has established publishing dates.

c. Teaching Garden (Leslie)

The heat and watering have been challenging. We have plants laying on the ground. The Monastery is no longer attached to the well. The County is no longer giving out free mulch so a load of mulch was purchased. We were originally getting mulch from Free State, but it was sold. We still get wood chips from Joey and he cleans the chips. There are 6 people

who come to the garden on off days. Recommend that plant donations for the Fall Plant Sale be dug up now potted and monitored to make sure that they look good.

d. VMGA (Jeanne, Leslie)

VMGA dues increased from \$12 to \$15. New Board and Jeanne Lamczyk is Vice Pres. The next meeting is August 10th in Henrico County. This is the same time as Saturday in the Garden. Reminder that VMGA is our voice to the State. Jeanne will represent our concerns. The hours that we put in are important because they show how we are maintaining green space; assures the County that monies they provide VCE are earned/deserved; verifies that our efforts support clean storm water/storm water management.

e. VCE (Valerie, Thomas, Elesha)

Our intern, DeVante's last day is this week. He is a rising senior. Water Steward training started – Lyn Kennedy and Sue Chatelain are participating. June 30th end of the fiscal year. Our reported hours were low and we need to find a way to get more participants. In service training for urban trees is coming up in 2 weeks. The training is for people in the office. Planning is starting for the fair but there is a challenge with planning because communication is a problem with the Fair organizers. The Fair is not having any competitive events. Farm Field days are still on for October.

f. Diversity Committee (Thomas)

The committee continues to work on the grant program. Looking for ways to support an underserved community to get people in gardening. Still hashing out those details such as should the grant promote food or landscaping. Native plants would be recommended. Standing rules need to be updated for the Diversity Committee – Thomas will be providing.

g. Need a paragraph in section 9 or 10 to describe the function and responsibilities of the Diversity Standing/Special Committee. Janene Cullen is adding to the by-laws.

7) Other Reports

- a. Update our Bylaws –approved at the next annual meeting – Janene Cullen
- b. Update our Standing Rules for BOD approval – Janene Cullen

- c. File structure for all Committees to save/share guidance/instructions/schedules/notes – Susie

8) Old business/New business –

- a. Community Garden Grant. Send out notice to community? Already have some organizations interested. Garden grant Committee has not met. We do not have a formal application. Janene is sending out an email to the committee members. There is an application form that we should put on our web page. It is for anything agricultural related. Recipients have to be a non profit. They don't have to be a 501 3C.
- b. Jimmie is writing an email regarding garden grant. Need to get a report on the grants awarded.
- c. Some of the sisters do not like the meadow – we gave grant money for the project.
- d. Janene sent out a draft MGPW Board Calendar on 27 April.
 - i. Everyone: provide updates to the calendar. Some schools are beginning to contract for Gardens.

9) General discussion (All)

- a. Got additional storage from Google. We can create a file structure. Need to get a Google account to share files.
- b. Stephanie asked: Do we have a committee on invasives. We do not. That would be an office issue. Stephanie would like to organize a committee for invasives. Have events, data collection, etc. This seems to be a VCE ISSUE. It also can be considered that we do this through plant clinics and sessions. Looking for developing a plan for Prince William County. Theme for the Fair could be invasives?. Still under discussion with VCE. Care needs to be taken not to offend the County due to the amount of funding we get from them. Thomas will contact Ed at VCE on our concerns regarding invasives. He will request and discuss if we can build a committee to approach the topic Invasives. Fairfax County Master Naturalists has a program on how to manage invasives. All interested parties need to take the class.

10) Comments from other Association members

We are still in the running for the Moon Tree.

Need to move funds out of the foundation because it takes too long to get them out.

We had 2 scholarship recipients and currently they are not participating. Should get people to pay half of their membership. Next Board Meeting should discuss how to manage grants. Need to make sure that we spend our funds wisely; get 'buy in' from recipients; and monitor recipient compliance.

Motion made and approved that Phil get the money out of the Foundation.

11) Adjournment

Table of Committee Members

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Committee	Type	Voting Member	Alternate Voting Member	Current Member
Audit	Special			<ul style="list-style-type: none"> Vernelle Boykin Allan Pearson
Communication	Standing	Robin Finehout	Susie Besecker	<ul style="list-style-type: none"> Webmaster/Podcast: Susie Besecker Facebook/Next Door: Robin Finehout Instagram: Missi Lackas In Season Newsletter: Krissie Aussems Teaching Garden Photography: Harriet Carter, Kim Zell, Lynne Lanier
Community/Garden Grant	Special	Kate Cohen	Chris Flench	<ul style="list-style-type: none"> LaShaun Murray Kate Cohen Chris Flench
Education/Social	Standing	Jimmie Jones	Christina Hastings	<ul style="list-style-type: none"> Robin Finehout Kathy Kershner Suzanne Kinnison
Fundraising	Special			
MG College Scholarship	Special			
MG Training Scholarship	Special			<ul style="list-style-type: none"> Jannell Bryant Jeanne Lamczyk
Teaching Garden	Standing	Leslie Paulson	Lynne Lanier	<ul style="list-style-type: none"> Harriet Carter Kim Zell Jeanne Lamczyk
BBH Garden				Teri Madden Jan Rice
Children's Garden				Lynne Lanier
Compost				Kim Zell

Cook's Garden				Amy Foelsch, Jean Meink, Pam Rockx, Ellen King, Jannell Bryant, Stephanie Johnson, Harriet Carter, Cathy Kubat
Deer Resistant Bed				Leslie Paulson
Drought Tolerant Bed				Linda Ligon, Moria Suter, Nd Yvonne Reid
Fairy Garden				Jeanne Lamczyk
Four Seasons				Patti Slaughter, Martha Grover, & Kim Gates (Jean B./Advisor)
Fragrance Garden				Ruth Johnson
Her Garden				Cheryl Ayres
Mailbox				Lynne Lanier
Memorial Garden				Jean Meink, Amye Foelsch
Natives				Kim Zell, Jannell Bryant, Phil Peck, Gloria Larsen and David Fuller
Red, Wite and Blue				Maritza Neuman and Lorraine Yake
Rock Garden				Spencer Williams
Shrub Bed				Ruth Johnston
Silver				Jeanne Lamczyk
Study in Pink and Blue				Jeanne Lamczyk
White Garden				Nancy Hanrahan
Woodland Garden				Harriet Carter and Yvonne Reid
Zen Garden				Sally Peterson
Integrated Pest Management Advisor				
Purchase Reimbursement Manager				
Plant Sale Committee Leads				
Intern Coordination Leads				
Garden Tours Manager				
garden t	Special			

Electronic vote regarding funding 4H scholarships were paused

Motion #1 - Provide \$3,000 for PWC 4H camp scholarships this summer. Condition #1 below must be complete before MGPW transfers any funds. Condition #2 must be agreed to before MGPW transfers any funds.

Condition #1 - The PWC 4H Director will send the MGPW Board an email requesting assistance for scholarships for this summer. The Director can be informed we are considering \$3,000. The Director should state in the email how many PWC children/young adults these funds will assist and exactly when the funds will be expended.

Condition #2 - Within 2 weeks of the completion of the 4H camp, the 4H Director will send a follow-up email to the MGPW Board stating the benefit to PWC of receiving the funds - with an emphasis on mentioning training received regarding the natural environment, agriculture, or biodiversity.

Motion #2 - Provide up to \$2,500 for PWC MG training for the 2025 class. These funds are for the MGPW to sponsor \$100 off the training fee for each applicant for the 2024/2025 training class. The exact amount (not to exceed \$2,500) will not be known until the class application deadline (August??).

Online Vote to fund scholarships

	Option 1	Option 2					
Janene Cullen	YES	-					
Leslie Paulson	YES	YES					
Harriet Carter	YES	YES					
Robin Finehout	YES	YES					
Phil Peck	YES	-					
Jimmie Jones	YES	-					
Lorraine Yake	YES	YES					



Yahoo Mail - RE_
Consideration for Ap