

## **MGPW Minutes Board Meeting**

**6:00PM Wednesday, March 9, 2022**

### **Order of Business**

1. Call to order (Janene)
2. Roll Call
3. Secretary's Report (Terri)
4. Treasurer's Report (Phil)
5. COBRA Tools for MGs (Phil, Laurie Redfearn)
6. Other Reports
  - a. Committee Reports
  - b. Additional officer reports
7. Old business/New business
8. General Discussion

The March 9, 2022 meeting of MGPW Board of Directors was held electronically in a password protected meeting through Zoom Video Communications. President Janene Cullen opened the meeting at 6:00PM. In attendance: Janene, Terri Anderson (Secretary), Phil Peck (Treasurer), Leslie Paulson (Teaching Garden), Jeanne Lamczyk (Co-Chair Education, VGMA), Patrick Lucas (Member-at-Large), Nancy Berlin (VCE staff), Laurie Redfearn and Christina Hastings (MG Volunteers).

**Secretary's Report** – Terri- January 2022 meeting minutes were approved

**Treasurer's Report** – Phil

**MASTER GARDNER PRINCE WILLIAM**

**ACTUAL VS BUDGET**

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|                             | <u>QTR 1</u>  |               |                 | <u>QTR 2</u>  | <u>QTR 3</u>  | <u>QTR 4</u>  | <u>REMAINING</u> |
|-----------------------------|---------------|---------------|-----------------|---------------|---------------|---------------|------------------|
|                             | <u>ACTUAL</u> | <u>BUDGET</u> | <u>VARIANCE</u> | <u>BUDGET</u> | <u>BUDGET</u> | <u>BUDGET</u> | <u>BUDGET</u>    |
| <b><u>RECEIPTS</u></b>      |               |               |                 |               |               |               |                  |
| DONATIONS                   |               |               |                 | 125           |               | 125           | 250              |
| RESTRICTED DONATIONS        |               |               |                 |               |               |               | -                |
| AMAZON                      |               | 30            | 30              | 30            | 30            | 30            | 120              |
| PLANT SALES                 |               |               |                 | 4,500         | 2,500         | 250           | 7,250            |
| <b>TOTAL RECEIPTS</b>       |               | 30            | 30              | 4,655         | 2,530         | 405           | 7,620            |
| <b><u>DISBURSEMENTS</u></b> |               |               |                 |               |               |               |                  |
| TEACHING GARDEN BEDS        |               |               |                 | 1,345         | 1,345         |               | 2,690            |
| TEACHING GARDEN SUPPLIES    | 490           | 395           | (95)            | 390           | 390           |               | 685              |
| TEACHING GARDEN GROUNDS     |               |               |                 | 530           | 530           | 265           | 1,325            |
| PORTA JOHNS (NEW)           |               |               |                 | 560           | 560           | 245           | 1,365            |
| VA SALES TAX                |               |               |                 | 270           | 150           | 15            | 435              |
| EDUCATION                   |               |               |                 | 500           | 500           |               | 1,000            |
| SOCIAL                      |               |               |                 | 200           | 200           |               | 400              |
| ADMIN TRAVEL                |               |               |                 | 50            | 50            |               | 100              |
| ADMIN OTHER                 |               |               |                 | 15            | 15            |               | 30               |
| ADMIN SUPPLIES              |               |               |                 | 25            | 25            | 25            | 75               |
| ADMIN STATE CORP            |               |               |                 | 20            |               |               | 20               |
| ADMIN INSURANCE             | 200           | 205           | 5               |               |               |               | 5                |
| ADMIN STATE REG FEES        |               |               |                 |               |               |               | -                |
| DONATIONS                   |               |               |                 | 250           |               |               | 250              |
| <b>TOTAL DISBURSEMENTS</b>  | 690           | 600           | (90)            | 4,155         | 3,765         | 550           | 8,380            |
| <b>SURPLUS /(DEFICIT)</b>   | <b>(690)</b>  | <b>(570)</b>  | <b>(120)</b>    | <b>500</b>    | <b>#####</b>  | <b>(145)</b>  | <b>(760)</b>     |

**TER GARDNER PRINCE WILLIAM**

**MASTER GARDNER PRINCE WILLIAM  
PROPOSED QUARTERLY SPREAD  
BUDGET 2002**

|                            | <b>2022<br/>APPROVED<br/>BUDGET</b> | <b>QTR 1<br/>BUDGET</b> | <b>QTR 2<br/>BUDGET</b> | <b>QTR 3<br/>BUDGET</b> | <b>QTR 4<br/>BUDGET</b> |
|----------------------------|-------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b><u>RECEIPTS</u></b>     |                                     |                         |                         |                         |                         |
| DONATIONS                  | 250                                 |                         | 125                     |                         | 125                     |
| RESTRICTED DONATIONS       |                                     |                         |                         |                         |                         |
| AMAZON                     | 120                                 | 30                      | 30                      | 30                      | 30                      |
| PLANT SALES                | 7,250                               |                         | 4,500                   | 2,500                   | 250                     |
| <b>TOTAL RECEIPTS</b>      | <b>7,620</b>                        | <b>30</b>               | <b>4,655</b>            | <b>2,530</b>            | <b>405</b>              |
| <b><u>DIBURSEMENTS</u></b> |                                     |                         |                         |                         |                         |
| TEACHING GARDEN BEDS       | 2,690                               |                         | 1,345                   | 1,345                   |                         |
| TEACHING GARDEN SUPPLIES   | 1,175                               | 395                     | 390                     | 390                     |                         |
| TEACHING GARDEN GROUNDS    | 1,325                               |                         | 530                     | 530                     | 265                     |
| PORTA JOHNS (NEW)          | 1,365                               |                         | 560                     | 560                     | 245                     |
| VA SALES TAX               | 435                                 |                         | 270                     | 150                     | 15                      |
| EDUCATION                  | 1,000                               |                         | 500                     | 500                     |                         |
| SOCIAL                     | 400                                 |                         | 200                     | 200                     |                         |
| ADMIN TRAVEL               | 100                                 |                         | 50                      | 50                      |                         |
| ADMIN OTHER                | 30                                  |                         | 15                      | 15                      |                         |
| ADMIN SUPPLIES             | 75                                  |                         | 25                      | 25                      | 25                      |
| ADMIN STATE CORP           | 20                                  |                         | 20                      |                         |                         |
| ADMIN INSURANCE            | 205                                 | 205                     |                         |                         |                         |
| ADMIN STATE REG FEES       |                                     |                         |                         |                         |                         |
| DONATIONS                  | 250                                 |                         | 250                     |                         |                         |
| <b>TOTAL DISBURSEMENTS</b> | <b>9,070</b>                        | <b>600</b>              | <b>4,155</b>            | <b>3,765</b>            | <b>550</b>              |
| <b>SURPLUS /(DEFICIT)</b>  | <b>(1,450)</b>                      | <b>(570)</b>            | <b>500</b>              | <b>(1,235)</b>          | <b>(145)</b>            |

**COBRA sales** - Laurie reported we paid \$680 for 50 tools. We have collected \$725. There are 16 tools left and will be available at the May 14 Plant Sale for cash only. We hope to have a \$400 profit.

**Education** - Jeannie reported \$0 spent in First Quarter. Presenters are upping their prices and not travelling. Fortunately, there are many good Zoom offerings which have attracted large audiences.

**Social** The Book Club is going well.

**Teaching Garden** The Board approved funding for the Porta Potty. The monthly cost of \$205 includes weekly service of the handicapped accessible unit. Leslie hopes it will be installed March 28/29.

Tuesday morning TG workdays will begin 3/29; Thursday evening hours begin 4/7 and Saturday morning begin 4/16. MG volunteers are asked to work at least 2 hours each year in the Teaching Garden.

The Plant Sale will be May 14<sup>th</sup>. Donated plants must be washed and placed in new potting soil to help control the spread of invasive jumping worms.

**VMGA** The Board approved Jeanne's request of \$50 for paper products for the April VGMA meeting that MGPW is co-hosting.

**VCE** Nancy reported 146 attendees at ReCert.

Christina is working hard to get Better Impact up- dated. Clinic sign up hours will be available.

The Board discussed reviving the MGPW Diversity Committee with a goal of reaching underserved populations in PWC. Plans are being made for Ask a Gardener tables at HMart and ToDos. Patrick has agreed to lead.

**Additional reports** Jeannie will send an announcement to Maria Stewart for the Newsletter regarding MGPW scholarships to VMG College. One scholarship of \$200 for registration is available.

Patrick will organize Zoom meetings for the Board.

Janene will send a President's Message to the County Supervisors as well as the MGPW Newsletter.

The meeting was adjourned at 6:56PM

Submitted by Terri Anderson

