

MGPW Minutes BOD MEETING

6:00PM Wednesday, November 10, 2021

Order of Business

1. Call to order (Janene)
2. Roll Call
3. Secretary's Report (Terri)
4. Treasurer's Report (Phil)
5. 2022 draft budget discussion (Phil)
6. Other Reports
 - a. Additional officer's reports
 - b. Committee reports
7. Old business/New business
8. General discussion

The November 10, 2021 meeting of MGPW board of Directors was held electronically in a password protected meeting through Zoom Video Communications. President Janene Cullen opened the meeting at 6:00PM. In attendance: Janene Cullen, Terri Anderson (Secretary), Phil Peck (Treasurer), Jeanne Lamczyk (Co- Chair Education, VGMA), Nancy Berlin (VCE Staff), Jean Bennett, Jennifer Graham and Jean Meink (MG Volunteers).

Secretary's Report – Terri – July 2021 BOD meeting minutes were approved.

Treasurer's Report/Budget – Phil

MASTER GARDENER PRINCE WILLIAM

PROPOSED BUDGET SUMMARY

JANUARY 2022 - DECEMBER 2022

OCT

YTD BUDGET

BUDGET

2021 2021 2022

RECEIPTS

DONATIONS 1,130 250 250

RESTRICTED DONATIONS 200

PLANT SALES -

AMAZON 80 150 120

PLANT SALES 10,235 6,500 7,250

TOTAL RECIPTS 11,645 6,900 7,620

DIBURSEMENT

TEACHING GARDEN BEDS 1,085 5,085 2,690

TEACHING GARDEN SUPPLIES 459 1,175

TEACHING GARDEN GROUNDS 895 1,000 1,325

VA SALES TAX 703 435

EDUCATION 175 950 1,000

SOCIAL - 400 400

ADMIN TRAVEL - 100 100

ADMIN OTHER 30 30

ADMIN SUPPLIES 16 75 75

ADMIN STATE CORP 35 25 20

ADMIN INSURANCE 205 205 205

ADMIN STATE REG FEES 125

DONATIONS 50 250 250

TOTAL DISBURSEMENETS 3,623 8,245 7,705

SURPLUS /(DEFICIT) 8,022 (1,345) (85)

Proposed 2022 Budget was approved.

Education – Jeanne reported the committee was continuing to look for speakers. They are looking to request partial funding for Zoom presentations. They noted that there is a “lull” in the winter and look forward to a March “pick-up”.

Master Gardener Training -Nancy- MGPW awarded a full scholarship of \$235.00 for a trainee.

Teaching Garden - Jean Bennet- The Fall Plant Sale made\$10,235.00. She reported that expenses were lower, perhaps because of COID. The proposed budget request was for needed supplies tools, pots, markers, stickers and paint for the fence.

New Business -

TG Port a potty

Jean Meink presented a detailed report of considerations for a Port a potty for the Teaching Garden. Leslie has spoken to Sister Pat and she has approved the idea of having one at the Garden especially as the new Monastery building is even farther away. Jean reviewed rental terms from two providers (including the one currently servicing the Monastery). The Board recognized the importance and moved to get a Port a potty.

Co-Host VMGA meeting

Jeanne Lamczyk requested MGPW co-host the April 10, 2022 VMGA in Dillwyn, VA near Charlottesville, at the home of Mary Martinez Rigo. The Board approved.

RECERT

February 28, 2022 on Zoom

Additional Business

In September the Board approved \$500 donation for the Native Plant Symposium speaker.

In December the Board approved the email release of Cobra sales information.

Both actions were conducted by email vote.

The meeting was adjourned at 6:44.

Submitted by Terri Anderson